

AMO Business Plan

Subject	2016-17 Business Plan
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I Purpose of the AMO

The AMO Constitution¹ identifies the purpose of the AMO as follows: The Association has three key priorities in order to promote the best interests of its Member Companies:

- to develop consultation responses and industry guidance and provide representation on consultative bodies as may be agreed by the Member Companies from time to time;
- to provide a forum for the discussion of matters relating to the meter operation business and to promote best working practices and efficiency within the industry;
- to host, promote or sponsor meetings, seminars, publications or such other activities as the Member Companies may from time to time agree;
- The Association and its Member Companies will at all times comply with the requirements of the Act and to not deal with any matter which will or is likely to prevent, restrict or distort competition or constitute an abuse of dominant position as construed within that Act.

2 Targets

2.1 General

Aspect	Method of Monitoring	Comment
To improve communications within the AMO, between the Committee, the Consultant and the Members, and to involve the Membership in the decision making and activities	Committee to monitor responses to requests for information	

¹ www.meteroperators.org.uk/about/governance

Aspect	Method of Monitoring	Comment
Raise awareness of AMO and its undertakings in the industry	Involvement in outside groups/conferences	
Enrol all active gas and electricity Meter Operators/Meter Asset Managers into membership	Need to build on existing work to achieve the success required and to ensure those in membership remain. Enhance membership material for gas MAMs	
To seek representation on all appropriate Industry Groups	Assessment of the Map of Representatives	
Strive to avoid duplication of work in all areas	Committee to consider any perceived duplication in the industry	
Support the development of competition in all aspects of meter operation	Committee to be aware of proposed industry changes and ensure that the AMO engages with Ofgem in this respect	
Establish working or best practices as necessary for the good of metering businesses	Committee to monitor practices to ensure satisfactory performance.	
Raise safety related issues and promote best practice	Committee Review	
Support initiatives for the removal of barriers to metering competition	Committee Review	
Ensure any website development is beneficial to member companies	Committee Review	

Aspect	Method of Monitoring	Comment
Raise awareness of the role of a Smart Metering Service Provider	Committee Review	
Maintain a 'watching brief' on industry issues affecting members	Committee Review	
Review opportunities within the water and heat sector which may be of benefit to the membership	Committee Review	

2.2 Electricity Meter Operations

Aspect	Method of Monitoring	Comment
Seek representation on Elexon Committees as agreed from time to time	Assessment of the Map of Representatives	
Engage with MRASCo for MO issues	Assessment of the Map of Representatives Endeavour to establish ways of contributing more with available resources.	
Investigate developing 'passport' type qualification for CT metering	Committee Review	
Raise the awareness of material non-compliance/TAA issues, review methods of resolving differences and identifying solutions acceptable to all parties	Committee to monitor resolution of existing issues and reduction of new issues raised	

Aspect	Method of Monitoring	Comment
Actively participate in developing and improving MOCOPA® to the benefit of Members	Committee Review	
Improve Distributor & Meter Operator operational interface	Committee Review	
Ensure the smart focus activity is balanced with the continuing HH & Advanced meter focus	Committee Review	

2.3 Smart (Gas & Electricity)

Aspect	Method of Monitoring	Comment
Support initiatives for the implementation of Smart metering through the AMO Smart Metering Forum	Committee Review	
Seek representation on Smart Metering Committees as agreed from time to time	Assessment of the Map of Representatives. Committee will take steps to see representatives are more pro-active.	
Provide communication between members & the Energy UK project team	Committee Review	
Continue representation on relevant DECC & Ofgem advanced/smart metering groups	Committee Review	

Aspect	Method of Monitoring	Comment
Define and publish information regarding items connected to meters and the associated operational processes	Committee Review	

2.4 Gas Meter Operations

Aspect	Method of Monitoring	Comment
Seek representation on Gas Committees as agreed from time to time	Assessment of the Map of Representatives. Committee will take steps to see representatives are more pro-active.	
Ensure Gas Metering Forum meets regularly	Frequency of meetings	
Investigate developing 'passport' type qualification for connections to gas meters	Committee Review	

2.5 Financial

Aspect	Method of Monitoring	Comment
Manage costs within the budget	Secretary to provide regular analysis of all other costs to the Committee	
Monitor costs across each market sector	Committee to regularly review time against subject areas	
Manage income	Secretary to provide regular analysis of Membership numbers and expected income to Committee	
Control budget	Committee to control budget with above information	