

Terms of Reference – AMO Smart Metering Forum

Objectives

To ensure that the AMO membership considers and agrees on common residential, commercial and small industrial meter operator issues/actions arising out of the development/deployment of smart metering in GB and represents those views within the gas and electricity industry.

Scope

1. To consider technical, regulatory and relevant commercial issues associated with meter operation of smart meters and recommend to the AMO an approach on such issues as appropriate.
2. Consider the impact on meter operators of new or proposed changes to regulation or legislation on smart metering.
3. To represent the AMO and lobby on behalf of the AMO at industry meetings on smart metering, as approved by the AMO Committee
4. Respond to directions from the AMO Committee and, in return, brief or advise the membership on issues.
5. To promote best practice.

Membership

1. The Forum will be open to all AMO members.
2. All members will be expected to ensure their attendance on a consistent basis and ensure their commitment toward making the Forum a success.
3. Any party may request, to the Chair, that a relevant party may accompany them to the meeting.
4. The Forum will be an association of AMO members, with no legal standing, and will operate in accordance with the Constitution of the AMO.

Chairmanship

1. In the event the Chair is unable to attend a meeting the Chair may appoint a person to act as their alternate. Attendees will be notified of this on or before the date of the meeting concerned. A Vice-Chairman may be elected.

Secretary

A secretary may be provided by Gemserv with the approval of the AMO Committee, to capture clear and concise minutes of meetings.

Meetings

To be held as required by the agenda, prepared in response to industry events on smart metering. The Chair/secretary will be required to give a minimum of 5 days' notice of any such meeting.