

Terms of Reference – AMO GMF

Objectives

To ensure that the AMO membership considers and agrees on gas meter operator issues and represents those views within the energy industry, its regulators and government ministries.

Scope

1. To consider technical, regulatory, safety and relevant commercial issues associated with meter operation of gas meters and recommend to the AMO an approach on such issues as appropriate.
2. Consider the impact on meter operators of new or proposed changes to regulation or legislation on gas metering.
3. To represent the AMO and lobby on behalf of the AMO at industry meetings on gas metering and associated activities, as approved by the AMO Committee.
4. Respond to directions from the AMO Committee and, in return, brief or advise the membership on issues.
5. To promote best practice and learnings that enhance safer working and reduce incidents.

Membership

1. The Forum will be open to all AMO Members.
2. All Members will be expected to ensure their attendance on a consistent basis and ensure their commitment toward making the Forum a success. Members should notify the Secretariat of their attendance for each meeting.
3. Any party may request, to the Chair, that a relevant party/organisation may accompany them to the meeting.
4. The Forum will be an association of AMO Members, with no legal standing, and will operate in accordance with the Constitution of the AMO.

Chairmanship

In the event the Chair is unable to attend a meeting, the Chair may appoint a person to act as their alternate. Attendees will be notified of this on or before the date of the meeting concerned. A Vice-Chair may be elected.

Secretary

A secretary may be provided by Gemserv with the approval of the AMO Committee, to capture clear and concise minutes of meetings.

Meetings

To be held as required by the agenda, prepared in response to industry events on gas metering. The Chair/secretary will be required to give a minimum of five days' notice of any such meeting.